

INSTRUCTIONS
for
Statewide Portable Equipment Registration Application Forms

NOTICE: The Statewide Portable Equipment Registration Program is intended for owners and operators of portable engines and engine associated equipment units. You may not be eligible to participate in this program if any of the following conditions exist: the engine or equipment unit does not meet the definition of portable as defined in section 2452 (w) of the Statewide Portable Equipment Registration Regulation; or the equipment unit qualifies as part of a stationary source permitted by a district; or the engine is used to propel mobile equipment or a motor vehicle of any kind; or the portable engine or equipment unit is subject to an applicable federal New Source Performance Standards (NSPS) or Maximum Achievable Control Technology (MACT) standard or National Emissions Standards for Hazardous Air Pollutants (NESHAP); or the portable engine or equipment unit operates within the boundaries of the California Outer Continental Shelf.

- 1 Complete **Form 1, General Information**. Be sure to sign and date this form. Specific guidelines have been developed to help you fill out Form 1 and all other forms. Guidelines can be found on the back of each form.
- 2 Complete **Form 1-A, Fee Calculation Worksheet**. Submit the appropriate registration fee(s), which should be recorded in the "Total Fees" box at the bottom of Form 1-A. Checks should be made payable to ARB / PERP. VISA, MasterCard, Discover, and American Express are accepted. Provide credit card number and expiration date on Form 1.
- 3 For each engine, attach one copy of **Form 2, Portable Internal Combustion Engine**
 - a For each engine seeking Residency status, attach one copy of **Form 2-A, Proof of Residency of Portable Internal Combustion Engine**. Be sure to attach copies of any requested records and be sure to sign and date this form.
 - b For each engine employing timing retard as a method of emission control, attach one copy of **Form 2-B, Portable Engine Timing Retard Certification**. Be sure to attach copies of any requested records or manufacturer's data. This form may also need the signature and date of a certified mechanic and be sure to sign and date this form.
- 4 For each equipment unit, attach one equipment-specific form as follows:
 - a For Portable Sand and Gravel Screening, Rock Crushing, and Pavement Crushing and Recycling Equipment, **Form 3-A**
 - b For Portable Concrete Batch Plant, **Form 3-B**
 - c For Portable Confined Abrasive Blasting, **Form 3-C**
 - d For Portable Unconfined Abrasive Blasting, **Form 3-D**
 - e For all other portable equipment, **Form 3-E**
- 5 For each Military installation, attach a copy of **Form 4, Military Tactical Support Equipment** to completely list all military tactical support equipment. (Extra copies may be necessary.)
- 6 For modifications to an existing registration (e.g. change of ownership, change of registration status from Non-Operational to Operational, Identical/Equivalent Replacement, or modification to engine or equipment unit configuration, emission control equipment, or operating conditions) for an engine or equipment unit, submit **Form 7, Modification to an Existing Registration**.
- 7 For any administrative update to an existing registration (e.g. update to registration certificate, update to general company information, replacement of registration sticker, or registration cancellation) submit **Form 8, Administrative Update to an Existing Registration**.
- 8 For applications entered via the Internet (<http://www.arb.ca.gov>) you must also mail or deliver to the Air Resources Board printouts of all completed forms, including Form 1 with original signature and date. If required, include copies of records or manufacturer's data, mechanic's certificates, manufacturer's specifications, or equipment unit plans.

- 9 Submit all of the above items by mail or in person to:

ARB / PERP
P.O. Box 2038
1001 I Street
Sacramento, CA 95812